

Checklist for Preparation for H1N1 in Schools:

- Do you know who your school nurse is and how to contact him or her?
- Do you know who your local health department health officer is? Do you have his contact information available?
- Do you know who the flu coordinator is at your local health department? Do you have his or her contact information available?
- Do you have an area where sick children can be separated from other children if they are sick and waiting for their parent or guardian to take them home?
- Do you have an area in each classroom where students can wash their hands?
- Do you have soap and paper towels available for students to use to wash hands?
- Do you have hand sanitizer available in classrooms that do not have a sink and water for hand washing?
- Does the school office have a thermometer for taking children and adult temperatures?
- Does the school staff know where the thermometer is and has the school nurse trained the staff on the appropriate usage of the thermometer?
- Does the school have a policy for excluding sick students from school?
- Does the policy include the latest recommendations from CDC that students are to remain home for 24 hours after their fever is normal without medication?
- Does the school have a procedure for contacting parents of sick children?
- Have parents been reminded that they should come to the school immediately if their child is sick (not at the end of the day)?
- Do teachers and other school staff know to remain at home if they are sick?
- Do teachers have substitute plans ready including any healthcare information about their students?