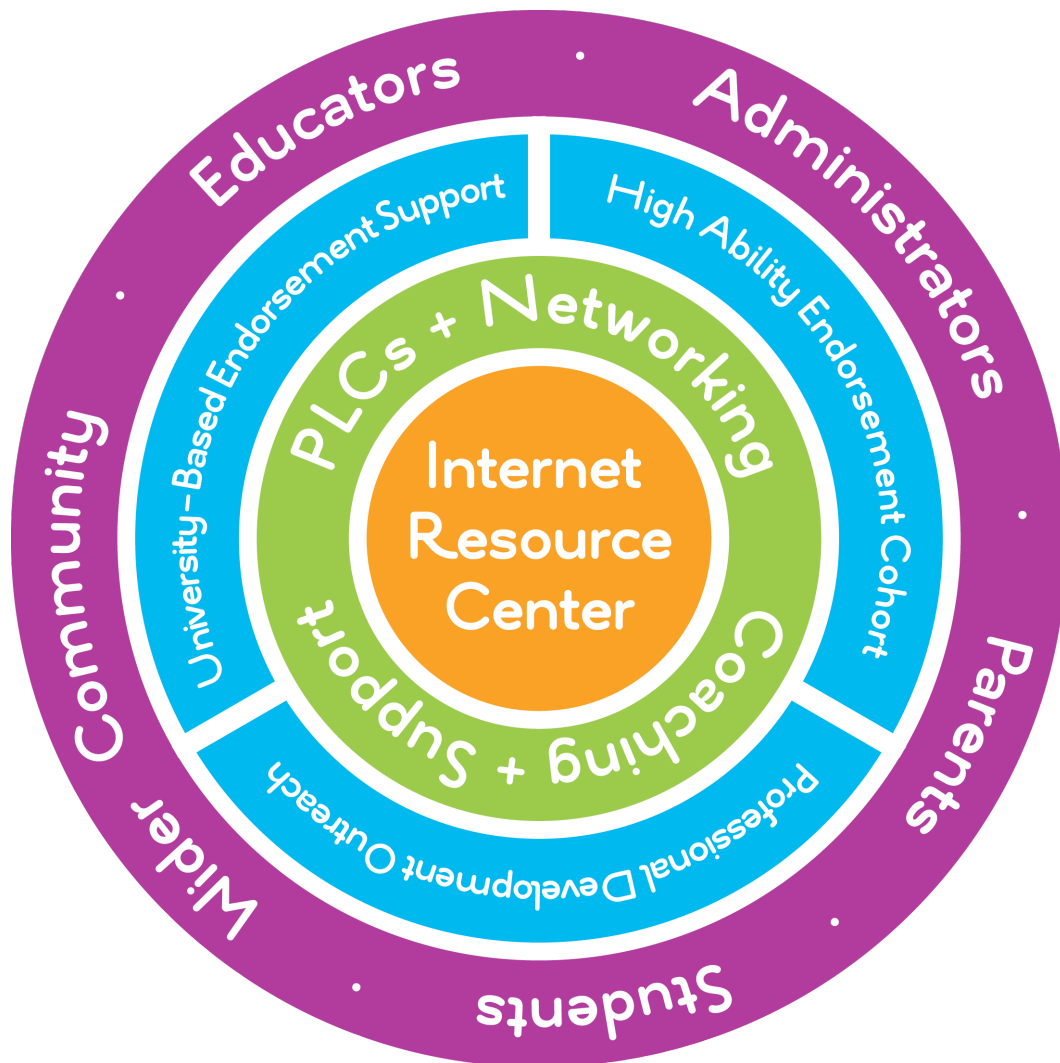
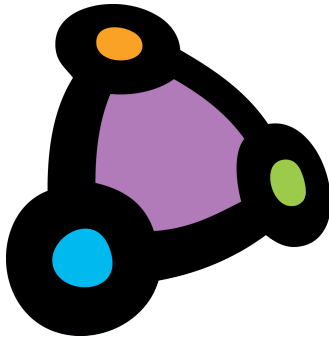


High-Ability Student Initiative Program



2009 – 2011 Teacher Cohort
Information and Application



High-Ability Student Initiative Program

FY 2009, Senate Bill 2, Section 25

General Program Information

Program Goal:

The High-Ability Student Initiative Program is designed to facilitate broader teacher knowledge and understanding of the **curriculum, pedagogy, and the social and emotional needs of high-ability students** in the state of Utah.

Program Elements:

- Innovative technology-based platform linking participating teachers and content coaches across the state for lesson delivery, observation, and reflection in a Professional Learning Community format.
- Support for educators to implement “best practices” in meeting the needs of high-ability students, a traditionally underserved population.
- Internet resource center providing information and support for educators, students, parents, and the community on issues related to the needs of high-ability learners.
- Gifted and Talented license endorsement through online courses.

Program Participants:

- In 2008 - 2009 participating teachers were located in the Box Elder, Cache, Tooele, Park City, Washington, and San Juan school districts.
- Current program participants include both elementary and secondary classroom teachers, library-media specialists, resource teachers, technology specialists, speech-language pathologists, and principals.
- Current program coaches (mentors) are based in the Box Elder, Logan, Cache, Davis, Jordan, Granite, Park City, and Washington districts. Program coaches are experienced classroom teachers and mentors with an extensive background in Gifted and Talented education.
- **HASIP seeks teacher participants and coaches from ALL Utah schools, in every grade level and position, to join the 2009-2011 cohort group. APPLICATIONS ARE DUE ON MAY 18, 2009 @ 4:00 P.M.** See page 9 for application instructions.

Teacher Participant Information

Benefits for Participating Teachers:

- **Comprehensive Internet-based resource center** offering numerous tools for supporting and enhancing gifted education. Certain resources (such as on-line professional development courses and file-sharing opportunities) are specifically designed for teachers participating in the program.
- **One-on-one coaching** that matches participating teachers with master coaches in the field of gifted education.
- **Participation in a PLC/networking environment** to draw on peer support.
- **State-of-the-art technology** provided to teachers to support program activities (see *Teacher Technology* section below).
- Access to **Internet-based G/T endorsement courses** (no tuition costs for teachers who are members of the HASIP cohort).
- **Financial assistance** for completing classes through traditional university-based G/T endorsement programs.

Technology Provided for Participating Teachers:

- **MacBook laptop computer** with integrated webcam, microphone, and speakers for use in lesson design/delivery, Internet Resource Center access, coaching, professional development, endorsement course participation (via interactive video conferencing platforms), upload of digitally-recorded lessons, and any other classroom application.
- **Casio Exilim Z80 digital camera with** video recording capabilities for recording lesson delivery.
- **Canon LiDE 100 document scanner** for lesson support and sharing of student work in online classes and coaching experiences.
- **Large-capacity external hard drive** to provide storage and back-up.

Technology equipment is the property of the High-Ability Student Initiative Program, and is to be returned upon withdrawal from or completion of the program.

Expectations for Participating Teachers:

1. **Lesson delivery (required):** Each participating teacher will be expected to identify a specific lesson, activity, or class period WEEKLY to use an example of his/her "best G/T practice implementation." This lesson/activity/period will be video recorded by the teacher to be used in a later coaching conversation and as part of their PLC participation. Lesson preparation, delivery, and written reflection will require approximately 2 hours weekly.
2. **Coaching conversation (required):** Teachers will participate in weekly coaching conversations related to their lesson delivery. They will review the video of their lesson with their coach, and engage in a reflective process related to the lesson. Coaching conversations

will take place in person at the teacher's school site (IF the coach is "local"), OR via an interactive video conferencing platform such as Wimba or iChat. Individual coaching conversations will require approximately 1 hour weekly.

3. **Professional Learning Community (PLC) participation (required):** Teachers will be part of a PLC group of no more than 5 other teachers and a coach. The PLC group will determine the specifics of their needs and meeting structure, but it is expected that PLCs will meet 2 - 4 times monthly (in-person or through interactive video conferencing). PLC participation will require approximately 4 hours monthly.
4. **Program evaluation (required):** Teachers will participate in a Program Evaluation process at the end of each program year (stipend will be paid for participation).

Professional development (required/optional): Teachers will be able to participate in numerous professional development opportunities, both through the High-Ability Student Initiative Program and through other means. Time commitment for these activities will vary and will be determined by the teacher's decisions on what they would like to participate in. **SOME professional development activities will be required as part of HASIP participation;** approximately 2 hours per month.

5. **G/T endorsement courses (optional):** Whether a teacher enrolls in an online endorsement class through the High-Ability Student Initiative Program OR through a traditional university endorsement program, there is a time commitment related to the number of hours of class time and individual work time. Traditionally, a three-unit class requires 45 hours of seat time PLUS whatever outside time is needed to meet the expectations of the course. The online classes will require a similar level of commitment.

**Participating teachers who enroll in online G/T endorsement courses provide by the High-Ability Student Initiative Program pay ONLY the university recording fee and for any required texts. The program pays the tuition costs.

***Participating teachers who choose to enroll in traditional university endorsement classes are responsible for ALL costs. Matching grants of up to \$200 are available to assist with costs.

Duration of Commitment for Participating Teachers:

Applicants who are accepted to participate in the 2009-2011 HASIP Cohort are expected to participate in program activities for **two academic years**.

1. **Yearly program dates** are: September 1, 2009 - May 28, 2010 **AND** September 1, 2010 - May 27, 2011.
2. Accommodations will be made for varying district vacation schedules.
3. *Regular* HASIP activities will not be scheduled during summer months (June - August); however, some optional professional development opportunities, endorsement elective courses, and conferences may occur during the summer.

Technology Acceptable Use Policy for Participating Teachers:

All HASIP participants will be required to sign the HASIP *Technology Acceptable Use Policy*, as follows:

1. All technology equipment issued to me by the High-Ability Student Initiative Program (“Program”) remains the property of the Program. All equipment will be returned to the Program upon my completion of, withdrawal from, or termination from the Program; or upon demand by the Program Director.
2. The Program has and will utilize when necessary remote access to the laptop computer.
3. This equipment will be used by me to participate in Program activities; online Gifted and Talented endorsement classes; and for other classroom/school purposes. I may use the equipment for personal purposes provided that such use remains within the legal and ethical boundaries of my profession.
4. The equipment is for MY sole use, and is not be by used by others, including colleagues, friends or family members.
5. I may add software to the laptop computer; any software installed must have been obtained legally and license information must be provided to the Program Director upon request.
6. NO illegal (“pirated” or otherwise illegally obtained) software, music, movies or other material will be installed on the computer. No activities of an illegal or unethical nature (according to the standards of the teaching profession in the state of Utah) will be conducted using Program equipment.
7. Pornographic materials/activities, gambling activities, and access to LIMEWIRE and BITTORRENT are expressly forbidden. Evidence of such activity will result in immediate termination from the program. Illegal activities will be reported to the employing district and the Utah Professional Practices Advisory Commission.
8. Software downloads, file-sharing activities, downloaded themes, etc. which may render the computer vulnerable to viruses, spyware, malware and other invasive applications are forbidden.
9. Reasonable security precautions, care, and maintenance of the equipment are expected.
10. Equipment will immediately be made available for maintenance and inventory purposes upon request by the Program Director.
11. Any problems, concerns, equipment failures, security breaches, or loss or theft of equipment will be reported to the Program Director immediately.
12. Any products, activities, and curriculum created as a part of this program are the sole property of the State Board of Education.

Acknowledgement of Media Use for Participating Teachers:

All HASIP participants will be required to sign the HASIP *Acknowledgement of Media Use* document, as follows:

1. Consent is given for the image/likeness of **[program participant's name]** to be video-recorded, audio-recorded, or photographed only for the following uses:
 - a. Instructional/educational media
 - b. Recruitment/program development/outreach media
 - c. Program collaboration activities
 - d. Website content of a promotional or instructional nature
 - e. Newsworthy media documentation
2. Consent is given for the High-Ability Student Initiative Program to use this media in any way deemed appropriate by the Program Director, or designee which may include electronic and photographic reproductions for the purposes of: development of instructional resources, program development/advancement/recruitment/outreach efforts, website content, and news releases or stories.
3. I release the High-Ability Student Initiative Program (including individual staff members), the Washington County School District, the Utah State Board of Education, and their authorized agents from any and all liability that may result from use of this media.
4. Media may be retained for a five-year period and will then be archived.

Online Gifted and Talented Endorsement Program Information

Online Endorsement Program for Participating Teachers:

A significant feature of the High-Ability Student Initiative Program is the *Online Gifted and Talented Endorsement*. The online endorsement program supports teachers who might otherwise have difficulty accessing traditional on-campus endorsement classes, and also meets the needs of teachers who prefer the online course structure. The following information addresses the major elements of the online endorsement program.

1. Each core course in the Gifted and Talented endorsement will be offered in sequential semesters, beginning in Fall 2009 and ending in Spring 2011.
2. Each core course requires 30 - 45 hours of "seat time" and the requisite additional "outside" time.
3. The courses will include a certain amount of face-to-face interaction via interactive video conferencing, in an online "hybrid" format. The classes are NOT self-directed and self-paced.
4. If you are a participating teacher in the High-Ability Student Initiative Program, meaning that you are part of the Coaching and Professional Learning Community process, there are no tuition costs (a savings of about \$800 per course). Participants are responsible for the recording fees (approximately \$30/unit; \$60 - \$90/class) and materials costs.
5. High-Ability Student Initiative Program participating teachers will have enrollment priority for online endorsement courses. Other teachers throughout the state may enroll on a space-available basis (non-participant teachers are responsible for paying full tuition costs).
6. The endorsement requires completion of 16 units (11 required core units and 5 additional elective units). Lane change credit is determined by your school district, so check with your HR department on their specific requirements.
7. The High-Ability Student Initiative Program is engaged in negotiations with a Utah university to provide the course management interface and credits for the online endorsement program. When the partnership is officially established the name of the university will be released. Online endorsement course instructors will come from all over the state.

Current Endorsement Program Requirements:

Course	Credits	Req.
6420 Education of Gifted and Talented Learners	2	Required
6430 Education of Gifted and Talented Learners - practicum	1	Required
6460 Identification and Evaluation in Gifted Education	2	Required
6470 Identification and Evaluation in Gifted Education - practicum	1	Required
6480 Methods and Materials in Gifted Education	2	Required
6490 Methods and Materials in Gifted Education - practicum	1	Required
6440 Creativity in Education	2	Required
6400 Multiple Talent Approach to Thinking	2	Optional
UAGC Fall Seminar (Southern Utah)	1	Optional
UAGC Annual Conference (Northern Utah)	1 or 2	Optional
Intermountain Conference on the Education of the Gifted and Talented (Northern Utah)	1 or 2	Optional

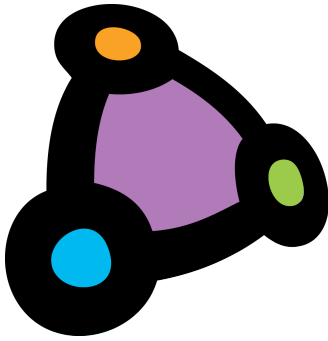
Credit Requirements:

- A total of 16 credits are required to obtain G/T license endorsement.
- There are 11 required credits in the G/T Endorsement Program (see courses above).
- There are 5 additional credits required, which may be fulfilled through a variety of options - see the list below.

Options for 5 Additional Credits:

- Any departmental content class at 5000 or 6000 level.
- Education classes that include content in the title (i.e., "Literacy in [content area]").
- Any strategy or methods class:
 - G/T class: 6400 Multiple Talent Approach to Thinking (2 credits)
 - Cooperative Learning
 - ESL methods classes
 - CORE Academy (must take for credit)
- GT or Differentiated Instruction conferences where graduate credit is earned.
 - Southern Utah Gifted Seminar
 - UAGC Annual Conference
 - Intermountain Conference on the Education of the Gifted and Talented

*Schedule of offerings is dependent upon completion of program agreement between HASIP and university partner.



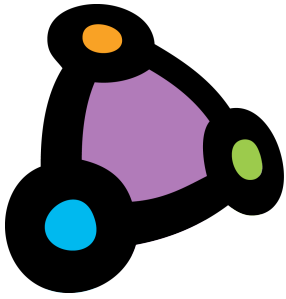
High-Ability Student Initiative Program 2009-2011 Teacher Cohort *Application Instructions* DUE: May 18, 2009 @ 4:00 p.m.

1. Complete the application on the following pages IN FULL. You may:
 - a. Hand write the application and send it via U.S. mail or fax; or
 - b. Download a Microsoft Word version of the application, complete it, and send it via email; or
 - c. Complete the ONLINE APPLICATION FORM.
2. Whichever application method is selected, **ALL applications MUST be accompanied by/followed by submission of the PROGRAM ASSURANCE and DEBARMENT pages.** These pages MUST include principal/site supervisor signatures. No application will be approved without these signed documents. To submit the *Program Assurance* and *Debarment* pages, you may:
 - a. Send them via U.S. Mail; or
 - b. Submit via fax.
3. Once your *Individual Teacher Application*, *Program Assurance*, and *Debarment* documents have been received and approved, HASIP will contact your district's Technology Director as the final step in the program approval process.
4. Application submission information:

Online information and application:	http://highabilityutah.org/app/
Email:	asalyer@highabilityutah.org
U.S. Mail:	Amy Salyer High-Ability Student Initiative Program 121 W. Tabernacle St. George, UT 84770
Fax:	(435) 673-3216

FOR MORE INFORMATION CONTACT:

Amy Salyer, Program Director
asalyer@highabilityutah.org
(435) 229-5980



High-Ability Student Initiative Program

2009-2011 Teacher Cohort

Individual Teacher Application

Name:			
Home email address:			
Home/cell phone:			
District:			
School:			
School email address:			
School Mailing Address:			
School Phone:			
Principal's Name:			
Current grade/subject:		Total years experience:	
Endorsements you have or are working on:			

Professional Development Experience

Experience with or understanding of the following:	To what extent . . .			
	High (daily)	Average (3x/week)	A Little (occasionally)	None (never)
Collaboration / PLC*				
Analysis of Student Work				
Differentiated Instruction				
Integrated Technology				
Curriculum Design				

*PLC - Professional Learning Community

Technology Experience

Experience with or understanding of the following:	To what extent . . .			
	High (daily)	Average (3x/week)	A Little (occasionally)	None (never)
Word processing programs				
Presentation programs (PowerPoint, etc.)				
Instant message/chat programs				
Internet research				
Online collaboration/wikis				
Multimedia tools - cameras, etc.				

Why do you want to be a participant in the High-Ability Student Initiative Project?

Describe the use of technology in your instructional practice (please be specific - give examples where possible):

Using the list of characteristics of teachers who work with gifted students below, describe your teaching strengths and challenges:

STRENGTHS:

CHALLENGES:

CHARACTERISTICS OF TEACHERS OF GIFTED STUDENTS

From Growing Up Gifted by Barbara Clark (2008) [researched and published by Lindsey (1980)]

Personal Characteristics

- Understand, accepts, respects, trusts, and likes self; has outstanding ego strength
- Is sensitive to others, less concerned with self; supports, respects, and trusts others
- Is above average intellectually; exhibits an intellectual style of conceptualizing, generalizing, creating, initiating, relating, organizing, imagining
- Is flexible, open to new ideas
- Has intellectual interests, literary and cultural
- Desires to learn and increase knowledge; has high achievement needs
- Is enthusiastic
- Is intuitive, perceptive
- Is committed to excellence
- Feels responsible for own behavior and consequences

Personal-Professional Predispositions

- To guide rather than to coerce or pressure
- To be democratic rather than autocratic
- To focus on process as well as product
- To be innovative and experimental rather than conforming
- To use problem-solving procedures rather than jumping to unfounded conclusions
- To seek involvement of others in discovery rather than giving out answers

Teaching Behaviors

- Develops a flexible, individualized program
- Creates a warm, safe, and permissive atmosphere
- Provides feedback
- Uses varied strategies
- Respects personal self-images and enhances positive ones; respects personal values
- Respects creativity and imagination
- Stimulates higher-order mental processes
- Respects individuality and personal integrity

REQUIRED SIGNATURES

Teacher name: _____

School name/district: _____

1. Individual teacher applicant:

Teacher Applicant Signature

Date

2. Principal/site supervisor – gives permission for teacher to apply for and, if selected, participate in the High-Ability Student Initiative Program:

Principal/Site Supervisor Signature

Date

3. Principal/site administrator must also sign *Program Assurances* and *Debarment* pages.

Please MAIL or FAX *Program Assurances* and *Debarment* pages to HASIP at 435-673-3553 (attention Amy Salyer). Applications will not be processed without signature pages on file.

4. Once Individual Teacher Application, Program Assurances, and Debarment documents have been received, HASIP will directly contact district **Technology Directors** for final technology assurance. A sample **Technology Assurance signature page** is included in this packet for your information; however, please do not obtain Technology Director signature at this time. HASIP will contact Technology Directors with complete program information (including specific school location information) and will obtain Technology Director assurance.

Please follow the instructions on page 9 for submission options.

PROGRAM ASSURANCES

Instructions: This section is to be completed by the principal of the school. Applications lacking the name and signature of the site administrator will be considered incomplete and removed from consideration. If emailing application, you must fax a copy of the signature pages to the attention of Amy Salyer, fax number: 435-673-3216.

THE APPLICANT HEREBY ASSURES AND CERTIFIES TO THE STATE SUPERINTENDENT OF PUBLIC INSTRUCTION THAT:

- a. Selection of targeted teachers will comply with Title VI of the Civil Rights Act of 1964 prohibiting discrimination in program benefits, participation, employment, or treatment on the basis of age, race, color, national origin, or disability, and will also comply with the provisions of Title IX of the Education Amendments of 1972 prohibiting discrimination on the basis of sex.
- b. The site administrator will give the project director access to and the right to examine identified students' student achievement data and demographic information as it complies with the requirements of the family Education Rights and Privacy Act of 1974.
- c. The site administrator will report any information the State Superintendent of Public Instruction may reasonably require to carry out legislative functions and to determine the extent to which funds have been effective in carrying out legislative purposes and project objectives.
- d. The site administrator will provide adequate learning environments and utilize qualified instructional staff. Program activities will take place in a safe and easily accessible facility that meets the ADA requirements and is conducive to student learning.
- e. The site administrator assures that the Utah State Board of Education's requirements for demonstrated competencies of speaking, listening, reading, writing, computation, skills in democratic governance, skills as a consumer, problem solving skills, and career/occupational skills development will be top priorities of the program as they relate to high ability students.
- f. The site administrator assures diverse community representatives, from all stakeholder groups will be involved in the development, implementation and evaluation of a G/T program.
- g. All technology belongs to the project and must be replaced or returned to the project if teachers are not able to complete the program.
- h. Information will be provided to district Technology Directors regarding technology access requirements for HASIP participation. Site administrators will provide reasonable access to allow equipment installation by HASIP/UEN/USOE/local district technology personnel.
- i. The school/district will provide all substitutes whenever necessary to be reimbursed by the project; this is not to exceed three times per year.
- j. School sites shall hold harmless, defend, and indemnify the Utah State Office of Education, the Utah State Board of Education, the State of Utah, and its officers, employees, and agents from and against claims, damages, losses, and expenses including, but not limited to, attorney's fees because of bodily injury, sickness, disease or death, or injury to or destruction of tangible property or other injury or damage arising from the performance of this initiative, except such as may result from the sole negligence of the Utah State Office of Education, the Utah State Board of Education, the State of Utah, or its officers, employees, or agents.

Assurance by Site Administrator

The applicant certifies that, to the best of his/her knowledge and belief, the data in this application are true and accurate, and that he/she will comply with the assurances noted above if this application is approved.

Site administrator name: _____

Title of site administrator: _____

School/site name: _____

District name: _____

Site Administrator Signature

Date

Submission instructions - please either:

- Include the Program Assurance page with the teacher's completed Individual Application (if sending via U.S. Mail); or
- Fax the Program Assurance page to Amy Salyer, 435-673-3216 (if submitting Individual Application via email).

DEBARMENT

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110.

The applicant certifies that it and its teachers:

1. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.
2. Have not, within a three-year period preceding this application, been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph B of this certification.
4. Have not, within a three-year period preceding this application, had one or more public transactions (Federal, State or local) terminated for cause or default.

The applicant certifies that, to the best of his/her knowledge and belief, the data in this application are true and accurate, and that he/she will comply with the assurances noted above if this application is approved.

Site administrator name: _____

Title of site administrator: _____

School/site name: _____

District name: _____

Site Administrator Signature

Date

Submission instructions - please either:

- Include the Debarment page with the teacher's completed Individual Application (if sending via U.S. Mail); or
- Fax the Debarment page to Amy Salyer, 435-673-3216 (if submitting Individual Application via email).

DISTRICT TECHNOLOGY DIRECTOR ASSURANCE

The High Ability Student Initiative program places the latest technology into the hands of Utah educators to support weekly coaching and collaboration activities in the area of Gifted and Talented education. This document explains our program's technology platform and explains the limited requirements of district IT resources for teacher participants.

Teachers are issued a new Apple MacBook, digital camera, scanner, external hard drive, and other accessories to allow full program participation. To promote technological independence, all teachers are granted administrative access to their systems.

An explicit, signed Acceptable Use Policy is required from all teachers, with a zero-tolerance policy for illegal and/or illicit activities. Our program regularly uses remote access software to provide support and perform system audits, and retains the right to demand immediate surrender of equipment by teachers who violate the program Acceptable Use Policy.

Our program is fully sustainable and maintained from our Southern Utah offices. The participating school district is **not** expected to provide training or support for our equipment. Teachers are instructed to forward all technical issues to us, and any hardware failures will be immediately replaced with "hot-spares" from our office via UPS Next Day services.

The school district is expected to provide reasonable network and printer access to program participants. Where appropriate, teachers may choose to use their High Ability MacBook as their primary classroom computer, however the district is **not expected** to provide access to directory services, network shares, and other internal infrastructure.

Program teachers will upload weekly videos from the school networks; the High Ability Student Initiative uses a SSL VPN on UEN's network to ensure secure transport of student data, records, and images. This VPN runs on UDP 1190-1191 at IPs 205.126.67.225 through *.240. These ports need to be open prior to 30 June, 2009; insufficient access will result in the inability of a teacher to participate in the High Ability Student Initiative Program.

By signing below, you acknowledge and agree to these terms of district participation.

Technology Director name: _____

District name: _____

Technology Director Signature

Date